



Transfer Credit Policy

Transfer Credit Eligibility

National University accepts credits from regionally and nationally accredited institutions. It may also accept credits from institutions that are accredited by an agency which is a member of Council for Higher Education Accreditation (CHEA) or from collegiate institutions which are accredited by non-CHEA member agencies provided they are recognized by the Department of Education. Transfer credits from institutions that are accredited by an agency which is a member of CHEA are only accepted provided that the academic quality of the institutions can be verified and the credits otherwise comply with National University guidelines. Transfer credits from agencies which are not CHEA members are subject to additional scrutiny to validate that their academic programs adhere to the standards of institutions accredited by CHEA members.

Requests for course transfer credit must be made along with the admissions application so that an appropriate degree plan can be developed and accepted by the student. Requests by the student for consideration of additional transfer credit can be made at any time prior to degree conferral provided the maximum number of transfer credits permissible has not already been accepted by the University.

The Office of the Registrar, School Dean, or designee must approve all requests for transfer credit. Transfer courses are evaluated for currency and relevancy to NU degree programs, and whether they meet academic standards. The Admissions and Evaluation team will document which courses are accepted in transfer and which University requirements the course satisfies.

Any credit hours to be considered for transfer into a National University academic program must:

- Have been completed at a regionally or nationally accredited academic institution, an institution accredited by an agency which is a member of CHEA, or from a collegiate institution accredited by a non-CHEA member agency provided it is recognized by the Department of Education;
- Be equivalent to the degree program requirements, including specified electives;
- Appear on an official transcript from the institution where they were earned;
- Meet required minimum grade requirements for transfer credit eligibility outlined by degree or program-level (remedial college credits are not accepted as transfer credit);
- Have been completed within the specified number of years for transfer credit eligibility outlined by degree or program-level.

Note: If a student submits a transcript for basis for admission and the transcript has pending coursework or grades not posted to courses, those courses will not be evaluated for transfer credit until an official transcript is submitted with final grades for those courses. NU is not responsible for duplication of transferable courses that the student may have taken and received credit from a prior institution.

Undergraduate Transfer Credit

The School Dean or designee uses the following criteria to evaluate proposed transfer credits at the undergraduate level:

- Completed at regionally or nationally accredited post-secondary institution
- Do not exceed a maximum of 90 lower and upper division semester credits or 135 lower and upper division quarter credits unless programmatic accreditation requires otherwise.
- Earned with a grade of “C-” or better unless otherwise indicated by program or accreditation.

The following chart shows the maximum number of credits that are allowed to transfer in an NU undergraduate program by type of credit.

Type of Credits	Maximum number of credits allowed in an NU Undergraduate program
Lower Division (towards an Associate Degree)	58.5 quarter credits (39 semester credits)
Lower Division (towards a Bachelor’s Degree)	103.5 quarter credits (69 semester credits)
Upper Division	40.5 quarter credits (27 semester credits)
Extension division from a regionally accredited institution	36 quarter credits (24 semester credits)
Vocational/Technical Courses	18 quarter credits (12 semester credits)
Physical Education Courses	9 quarter credits (6 semester credits)

Paralegal Transfer Credit Policy

Students may receive credit for up to 30% of their legal specialty courses by transferring in coursework taken at another school or university, if approved by the Program Director or a qualified faculty member. Approval can be obtained by:

- An articulation agreement established through National University and the student’s prior school or university, or
- Submission of a petition for transfer credit by the student to the Office of the Registrar, which will include:
 - Name of prior school or university,
 - Whether or not the prior program is ABA approved, and
 - For each course taken in the prior program for which credit is sought:
 - Name of course,
 - Course description,
 - Syllabus,
 - Documentation of the number of hours, if any, the course was offered in synchronous or asynchronous format, if not included in the syllabus, and
 - Certification of grade in the course (typically via a transcript from the prior institution).

Petitions will be reviewed by the Program Director or a qualified faculty member. Credit will only be granted if the course is equivalent in content, length, and nature to National University's course, and the student has earned a grade of C or better. Additionally, students must still complete at least 9 semester credits or the equivalent of legal specialty courses through synchronous instruction and may be further limited in transfer credits to satisfy this requirement.

Undergraduate Credit From Foreign Institutions

The University may accept transfer or waive credit if an official course-by-course evaluation from an approved credential evaluation agency is supplied. NU will accept credential evaluations through any evaluation agency accredited by the National Association of Credential Evaluation Services (NACES). In addition, credential evaluations by the American Association of Collegiate Registrars and Admissions Officers (AACRAO) are also accepted.

Prior Learning Credit Transfer

National University recognizes knowledge is acquired in many different ways. In addition to the traditional classroom setting, mastery of college-level knowledge and skills may occur as a result of nontraditional learning experiences such as employment, military training and experience, noncollegiate training programs, advanced high school courses, and self-development. The University awards applicable credits earned for nontraditional prior learning, however, credit is not awarded simply for experience but for measurable college-level learning which includes knowledge, skills and competencies students have obtained as a result of their prior learning experiences. College credit may be granted on a case-by-case basis for prior learning only when it can be documented and falls within regular credit course offerings.

The maximum number of credits acceptable for non-collegiate learning is a cumulative total of up to 135 quarter credits (90 semester credits) for an associate degree or baccalaureate degree unless programmatic accreditation requires otherwise.

This maximum total is cumulative of all non-collegiate coursework. The credits may be from the following sources:

- A maximum of 22.5 quarter credits (15 semester credits) may be earned for:
 - Excelsior College Examinations
 - Council for Adult Experiential Learning (CAEL) Portfolio
 - Departmental examinations at National University (Credit by Examination).
- A maximum of 45 quarter credits (30 semester credits) of lower-division credit may be allowed for clinical courses for a registered nurse who is a graduate of a three-year hospital nursing school. Up to 22.5 quarter credits (15 semester credits) of additional lower-division credit may be granted for academically equivalent coursework.

American Council On Education (ACE) Credit Transfer

- A maximum of 67.5 quarter credits (45 semester credits) may be earned at the lower-division by College-Level Examination Program (CLEP) examinations.
- A maximum of 45 quarter credits (30 semester credits) may be earned at the lower-division level for Advanced Placement Examinations (AP) or International Baccalaureate Examinations (IB).
- DANTES independent study/credit by examination courses

- Credit recommended in the National Guide to Credit Recommendations for Non-Collegiate Courses (American Council on Education [ACE])
- A maximum of up to 135 quarter credits (90 semester credits) may be allowed for military experience and military schools that have been evaluated by ACE. An additional 9 quarter credits of correspondence credit is available to active or veteran Marine Corps students.
- Local, state, and federal law enforcement training recommended by ACE and such credit as is listed on a transcript from a regionally accredited college

More information on testing sites and preparation for CLEP exams or Excelsior College exams can be found at <http://www.nu.edu/testingservices>. Students can also contact the Testing Center at 858.541.7951 or email testingservices@nu.edu.

Prior Learning Credit Categories

The University awards credit for:

A. College Level Examination Program (CLEP) www.collegeboard.com/clep

In accordance with American Council on Education (ACE) guidelines, successful completion of CLEP subject examinations credits can be applied to meet general education, preparation for the major, or general lower division elective credit. In order to receive credit for CLEP examinations, an official CLEP transcript must be received by the Office of the Registrar.

Students who have taken a CLEP general examination prior to 2002 may use the credit toward general education requirements, as it applies, up to a maximum of 27 quarter credits or 18 semester credits. National University does not accept transfer credits for the mathematics general CLEP examination.

B. Advanced Placement (AP) Exams www.collegeboard.com

As recommended by ACE, for AP Exams passed. An official transcript must be received for credit to be awarded. The AP Code for National University is 0470.

C. International Baccalaureate (IB) www.ibo.org

To students who successfully obtain the International Baccalaureate Diploma demonstrating the completion of Higher-Level Examinations. No credit is awarded for IB standard-level passes. An official transcript must be received in order to award credit.

D. Defense Activity for Non-Traditional Education Support (DANTES)/DANTES Subject Standardized Tests (DSST) <http://getcollegecredit.com>

Credit for successful completion of DSST can be applied toward general education, preparation for the major, or general elective credit. Most tests grant 4.5 quarter credits (3 semester credits). DANTES Subject Standardized Tests (DSST) demonstrates college-level learning acquired outside of the college classroom. DSST are available to military personnel through the Base Education Services Officer. The DANTES code for National University is 7858.

E. Excelsior College Examinations

Credit for successful completion of an Excelsior College Examination can be applied toward general education, preparation for the major, or general lower-division elective credit. Most examinations grant 4.5 or 9 quarter credits (3 or 6 semester credits). The Excelsior College Examinations assess college-level

competence acquired in non-campus settings in more than 40 arts and sciences, business, education, and nursing subjects.

F. SOPHIA Learning LLC. Courses sophia.org

In accordance with published ACE guidelines, successful completion of SOPHIA courses can be applied. In order to receive credit for SOPHIA courses, an official SOPHIA transcript must be received by the Office of the Registrar. Students should submit a Concurrent Enrollment e-Form four weeks prior to the start of a course to ensure the transferability of any external coursework.

G. StraighterLine Courses straighterline.com

In accordance with published ACE guidelines, successful completion of StraighterLine courses can be applied. In order to receive credit for StraighterLine courses, an official StraighterLine transcript must be received by the Office of the Registrar. Student should submit a Concurrent Enrollment e-Form four weeks prior to the start of a course to ensure the transferability of any external coursework.

Prior Learning Credit Equivalency Chart

The chart below outlines the minimum score required, amount of credit, and what the credit is allowed for at the University, sorted by the specific prior learning credit category.

CLEP Exam	Minimum Score	(QTR) Credits	(SEM) Credits	Transfer Credit Allowed For
American Government	50	4.5	3	POL 201
American Literature	50	4.5	3	1 Area D: Humanities
Analyzing & Interpreting Literature	50	4.5	3	LIT 100
Biology	50	9	6	BIO 100 and 1 Area A-G
Calculus	50	6	4	MTH 220
Chemistry	50	9	6	CHE 141 and CHE 142
College Algebra	50	4.5	3	MTH 216A
College Composition	50	9	6	ENG 102 and ENG 240
College Composition Modular	50	4.5	3	ENG 102
College Mathematics	50	9	6	1 Area B and 1 open elective
English Literature	50	4.5	3	LIT 100
Financial Accounting	50	4.5	3	ACC 201
French Language- Level 1	50	9	6	2 Area D: Language
French Language- Level 2	59	13.5	9	2 Area D: Language and 1 Area A-G
German Language-Level 1	50	9	6	2 Area D: Language
German Language- Level 2	60	13.5	9	2 Area D: Language and 1 Area A-G
History of the United States I: Early Colonization to 1877	50	4.5	3	HIS 220A
History of the United States II: 1865 to Present	50	4.5	3	HIS 220B

CLEP Exam	Minimum Score	(QTR) Credits	(SEM) Credits	Transfer Credit Allowed For
Human Growth and Development	50	4.5	3	1 Area E
Humanities	50	4.5	3	1 Area D: Humanities
Information Systems	50	4.5	3	1 open Elective
Introduction to Educational Psychology	50	4.5	3	1 open Elective
Introductory Business Law	50	4.5	3	LAW 204
Introductory Psychology	50	4.5	3	PSY 100
Introductory Sociology	50	4.5	3	SOC 100
Natural Sciences	50	9	6	1 Area F Lecture & 1 Area A-G
Precalculus	50	4.5	3	MTH 215
Principles of Macroeconomics	50	4.5	3	ECO 204
Principles of Management	50	4.5	3	1 open Elective
Principles of Marketing	50	4.5	3	1 open Elective
Principles of Microeconomics	50	4.5	3	ECO 203
Social Sciences and History	50	9	6	2 Area E
Spanish Language – Level 1	50	9	6	SPN 100 and SPN 101
Spanish Language – Level 2	63	13.5	9	SPN 100, SPN 101, SPN 200
Spanish with Writing – Level 1	50	9	6	SPN 100 and SPN 101
Spanish with Writing – Level 2	65	18	12	SPN 100, SPN 101, SPN 200 and SPN 201
Western Civilization I: Ancient Near East to 1648	50	4.5	3	1 Area D: Humanities
Western Civilization II: 1648 to Present	50	4.5	3	1 Area D: Humanities

Advanced Placement (AP) Exam	Minimum Score	(QTR) Credits	(SEM) Credits	Transfer Credit Allowed For
Art History	3	4.5	3	ART 100
Biology	3	12	8	BIO 100, BIO 100A and 1 Area A-G
Calculus AB	3	6	4	MTH 220
Calculus BC	3	12	8	MTH 220 and MTH 221
Chemistry	3	12	8	CHE 101, CHE 101A and 1 Area A-G
Chinese Language and Culture	3	12	8	2 Area D: Language
Chinese Language and Culture	4	18	12	3 Area D: Language and 1 Area A-G
Chinese Language and Culture	5	24	15	3 Area D: Language and 2 Area A-G
Computer Science A	3	6	4	1 Area D: Language
English Language/Composition	3	9	6	ENG 102 and ENG 240
English Language/Composition	3	9	6	ENG 102 and LIT 100

European History	3	9	6	2 Area E
French Language	3	9	6	2 Area D: Language
French Language	4	13.5	9	3 Area D: Language and 1 Area A-G
French Language	5	18	12	3 Area D: Language and 1 Area A-G
German Language	3	9	6	2 Area D: Language
Human Geography	3	4.5	3	1 Area E
Italian Language and Culture	3	12	8	2 Area D: Humanities
Italian Language and Culture	4	18	12	3 Area D: Humanities and 1 Area D: Language
Italian Language and Culture	5	24	15	3 Area D: Humanities and 2 Area D: Language
Japanese Language and Culture	3	12	8	2 Area D: Humanities
Japanese Language and Culture	4	18	12	3 Area D: Humanities and 1 Area D: Language
Japanese Language and Culture	5	24	15	3 Area D: Humanities and 2 Area D: Language
Latin	3	12	8	2 Area D: Language
Latin	4	18	12	3 Area D: Language and 1 Area A-G
Latin	5	24	15	3 Area D: Language and 2 Area A-G
Macroeconomics	3	4.5	3	ECO 204
Microeconomics	3	4.5	3	ECO 203
Music Theory	3	9	6	2 Area D: Arts
Physics 1	3	6	4	PHS 171 and 1 Area F Lab
Physics 2: Algebra-Based	3	6	4	PHS 172 and 1 Area F Lab
Physics C: Electricity and Magnetism	3	6	4	PHS 231 and 1 Area F Lab
Physics C: Mechanics	3	6	4	PHS 232 and 1 Area F Lab
Psychology	3	4.5	3	PSY 100
Research	3	4.5	3	1 open elective
Research	4	9	6	2 open electives
Seminar	3	4.5	3	1 open elective
Seminar	4	9	6	2 open electives
Spanish Language and Culture	3	9	6	2 Area D: Language
Spanish Language and Culture	4	13.5	9	3 Area D: Language
Spanish Language and Culture	5	18	12	3 Area D: Language and 1 Area A-G
Spanish Language and Culture	3	13.5	9	3 Area D: Humanities
Spanish Language and Culture	4	18	12	3 Area D: Humanities and 1 Area A-G

Statistics	3	4.5	3	MTH 210
United States History	3	9	6	HIS 220A and HIS 220B
World History	3	9	6	HIS 233 and HIS 234

International Baccalaureate Higher Level	Score Required	(QTR) Credits	(SEM) Credits	Transfer Credit Allowed for (IB HL) Exams
Biology	4-7	9	6	BIO 161 and BIO 162
Business & Management	4-7	9	6	open elective credits
Chemistry	4-7	9	6	CHE 141 and CHE 142
Computer Science	4-7	9	6	open elective credits
Design Technology	4-7	9	6	open elective credits
Economics	4-7	9	6	ECO 203 and ECO 204
Film	4-7	9	6	open elective credits
French A2	4-7	9	6	2 General Ed Area D: Language
Geography	4-7	9	6	2 General Ed Area A-G
German A2	4-7	9	6	2 General Ed Area D: Language
History	4-7	9	6	1 General Ed Area E and 1 General Ed Area A-G
Japanese A2	4-7	9	6	2 General Ed Area D: Language
Language A: Language and Literature	4-7	9	6	General Ed Area A1 and LIT 100
Mathematics or Further Mathematics	4-7	9	6	1 General Ed Area B and 1 General Ed Area A-G
Music	4-7	9	6	open elective credits
Physics	4-7	9	6	PHS 171 and PHS 172
Spanish A2	4-7	9	6	SPN 200 and SPN 201
Spanish B	4-7	9	6	SPN 200 and SPN 201
Theatre Arts	4-7	9	6	2 General Ed Area D: Arts
Visual Arts	4-7	9	6	open elective credit

DSST Examinations (Lower Division)	Minimum Score	(QTR) Credits	(SEM) Credits	Transfer Credit Allowed For
A History of the Vietnam War	400	4.5	3	Area E
Art of the Western World	400	4.5	3	Area D: Art
Astronomy	400	4.5	3	open elective
Business Ethics and Society	400	4.5	3	open elective
Business Mathematics	400	4.5	3	open elective
Computing and Information Technology (formerly Introduction to Computing)	400	4.5	3	open elective
Criminal Justice	400	4.5	3	Area E
Environmental Science	400	4.5	3	Area A-G

Ethics in America	400	4.5	3	Area D: Humanities
Ethics in Technology	400	4.5	3	open elective
Foundations of Education	400	4.5	3	open elective
Fundamentals of College Algebra	400	4.5	3	Area B
Fundamentals of Counseling	400	4.5	3	open elective
General Anthropology	400	4.5	3	open elective
Health and Human Development (formerly Here's to your Health)	400	4.5	3	COH 100
History of the Soviet Union (former Rise and Fall of the Soviet Union)	400	4.5	3	open elective
Human Resource Management	400	4.5	3	open elective
Introduction to Business	400	4.5	3	BUS 100
Introduction to Geography	400	4.5	3	Area E
Introduction to Geology	400	4.5	3	Area A-G
Introduction to World Religions	400	4.5	3	Area D: Humanities
Lifespan Developmental Psychology	400	4.5	3	Area E
Management Information Systems	400	4.5	3	open elective
Organizational Behavior	400	4.5	3	open elective
Principles of Advance English Composition	400	4.5	3	ENG 240
Personal Finance	400	4.5	3	open elective
Principles of Finance	400	4.5	3	open elective
Principles of Statistics	400	4.5	3	MTH 210
Principles of Supervision	400	4.5	3	open elective
Substance Abuse (former Drug & Alcohol Abuse)	400	4.5	3	open elective
Technical Writing	400	4.5	3	open elective
The Civil War and Reconstruction	400	4.5	3	Area E

DSST Examinations (Upper Division)	Minimum Score	(QTR) Credits	(SEM) Credits	Transfer Credit Allowed For
Fundamentals of Cybersecurity	400	4.5	3	UD CYB Elective
Introduction to Law Enforcement	400	4.5	3	UD CJA Elective
Money and Banking	48	4.5	3	ECO 447
Principles of Public Speaking	400	4.5	3	UD COM 103

Sophia Course Code and Title	Minimum Score	(QTR) Credits	(SEM) Credits	Transfer Credit Allowed For
ACCT 1101 Accounting	70%	4.5	3	ACC 201
CA 1010 Applied Introductory Math	70%	1.5	1	Open Elective
PHIL 1001 Ancient Greek Philosophers	70%	4.5	3	Area D: Humanities
REL 1001 Approaches to Studying Religions	70%	4.5	3	Area D: Humanities

ARTHIST 1001 Art History I	70%	4.5	3	ART 100
ARTHIST 1002 Art History II	70%	4.5	3	Area D: Arts
BUSLAW 1001 Business Law	70%	4.5	3	LAW 204
CA 1001 College Algebra	70%	4.5	3	MTH 216A
COLLEGE 1001 College Readiness	70%	4.5	3	Open Elective
SOPH-0034 Communication at Work	70%	4.5	3	Open Elective
CONRES 1001 Conflict Resolution	70%	1.5	1	Open Elective
BUS 1200 Developing Effective Teams	70%	1.5	1	Open Elective
ENG 1001 English Composition I	70%	4.5	3	ENG 102
ENG 1002 English Composition II	70%	4.5	3	ENG 240
ENVS 1001 Environment Science	70%	4.5	3	GE AREA A-G
CONRES 1000 Essentials of Managing Conflict	70%	4.5	3	Open Elective
CA 0050 Foundations of College Algebra	70%	4.5	3	MTH 12A/12B, REMEDIAL
ENG 0050 Foundations of English Composition	70%	4.5	3	NONE, REMEDIAL
ST 0050 Foundations of Statistics	70%	3	2	MTH 210
HUMBIO 1001 Human Biology	70%	4.5	3	BIO 110
BUS 1001 Introduction to Business	70%	4.5	3	BUS 100
PHIL 1002 Introduction to Ethics	70%	4.5	3	Area D: Humanities
CS 1001 Introduction to Information Technology	70%	4.5	3	Open Elective
PSY 1001 Introduction to Psychology	70%	4.5	3	PSY 100
CS 1011 Introduction to Relational Databases	70%	4.5	3	Open Elective
SOC 1001 Introduction to Sociology	70%	4.5	3	SOC 100
STAT 1001 Introduction to Statistics	70%	4.5	3	MTH 210
CS 1005 Introduction to Web Development	70%	4.5	3	Open Elective
IT Career Exploration	70%	1.5	1	Open Elective
ECON 1001 Macroeconomics	70%	4.5	3	ECO 204
ECON 1002 Microeconomics	70%	4.5	3	ECO 203
FIN 1001 Principles of Finance	70%	4.5	3	Open Elective
PM 1001 Project Management	70%	4.5	3	Open Elective
COMM 1002 Public Speaking	70%	4.5	3	COM 103
PSYC 1010 Smarter Decisions Through Psychology	70%	4.5	3	PSY 100
SUCCESS 1001 Student Success	70%	1.5	1	Open Elective
ECON 1010 Taking Charge of Your Economic Future	70%	1.5	1	Open Elective
ENG 1020 The Power of Persuasion	70%	4.5	3	ENG 240
HIST 1001 US History I	70%	4.5	3	HIS 220A
HIST 1002 US History II	70%	4.5	3	HIS 220B

HIST 1010 US. History: Learning from the Past, Preparing for the Future	70%	4.5	3	Area E
VISCOMM 1001 Visual Communications	70%	4.5	3	COM 220

StraighterLine Course	Minimum Score	(QTR) Credits	(SEM) Credits	Transfer Credit Allowed For
ACC 150 – Managerial Accounting	70%	4.5	3	ACC 202
ACC 151 – Financial Accounting	70%	4.5	3	ACC 201
ANTH 101 – Cultural Anthropology	70%	4.5	3	1 Area E
BIO 101 – Introduction to Biology	70%	4.5	3	BIO 101
BIO 101L – Introduction to Biology Lab	70%	1.5	1	BIO 101A
BIO 201 – Anatomy & Physiology I	70%	4.5	3	BIO 201
BIO 201L – Anatomy & Physiology I Lab	70%	1.5	1	BIO 201A
BIO 202 – Anatomy & Physiology II	70%	4.5	3	BIO 202
BIO 202L – Anatomy & Physiology II Lab	70%	1.5	1	BIO 202A
BIO 250 – Microbiology	70%	4.5	3	BIO 203
BIO 250L – Microbiology Lab	70%	1.5	1	BIO 203A
BUS 101 – Introduction to Business	70%	4.5	3	BUS 100
BUS 105 – Business Communication	70%	4.5	3	Open Elective
BUS 106 – Business Ethics	70%	4.5	3	Open Elective
BUS 110 – Business Law	70%	4.5	3	LAW 204
BUS 120 – Organizational Behavior	70%	4.5	3	Open Elective
BUS 201 – Principles of Management	70%	4.5	3	Open Elective
CHEM 101 – General Chemistry I	70%	4.5	3	CHE 101
CHEM 101L – Gen Chem I Lab	70%	1.5	1	CHE 101A
CIV 101 – Western Civilization I	70%	4.5	3	1 Area D: Humanities
CIV 102 – Western Civilization II	70%	4.5	3	1 Area D: Humanities
CIV 103 – Survey of World History	70%	4.5	3	1 Area E
CJ 101 – Introduction to Criminal Justice	70%	4.5	3	1 Area E
COM 101 – Introduction to Communication	70%	4.5	3	1 Area A3
CS 101 – Introduction to Programming	70%	4.5	3	1 Area D: Language
ECON 101 – Macroeconomics	70%	4.5	3	ECO 204
ECON 102 – Microeconomics	70%	4.5	3	ECO 203
ENG 101 – English Composition I	70%	4.5	3	ENG 102
ENG 102 – English Composition II	70%	4.5	3	ENG 240
ENV 101 MH – Introduction to Environmental Science	70%	4.5	3	1 Area A-G
FIN 101 – Personal Finance	70%	4.5	3	Open Elective
IT 101 – Information Technology Fundamentals	70%	4.5	3	Open Elective

IT 102 – Software Development Fundamentals	70%	3	2	Open Elective
IT 103 – Networking Fundamentals	70%	3	2	Open Elective
IT 104 – Database Administration Fundamentals	70%	3	2	Open Elective
IT 150 – Introduction to Personal Computer Maintenance	70%	6	4	Open Elective
IT 151 – Introduction to Networking	70%	4.5	3	CYB 202
MAT 101 – College Algebra	70%	4.5	3	MTH 216A
MAT 150 – Business Statistics	70%	4.5	3	MTH 210
MAT 201 – Precalculus	70%	4.5	3	MTH 215
MAT 202 – Introduction to Statistics	70%	4.5	3	MTH 210
MAT 250 – General Calculus I	70%	6	4	MTH 220
MAT 251 – General Calculus II	70%	6	4	MTH 221
MED 101 – First Aid/CPR	70%	4.5	3	Open Elective
MEDTERM101 – Medical Terminology	70%	4.5	3	COH 150
NUTRI 101 – Intro to Nutrition	70%	4.5	3	1 Area G
PE 101 – Personal Fitness & Wellness	70%	4.5	3	COH 100
PHARM 103 – Pharmacology	70%	4.5	3	Open Elective
PHL 101 – Intro to Philosophy	70%	4.5	3	PHL 100
PHY 250 - General Physics I	70%	4.5	3	PHS 171
PHY 250L – General Physics I Lab	70%	4.5	3	PHS 179A
POL S101 – American Government	70%	4.5	3	POL 201
PSY 101 – Introduction to Psychology	70%	4.5	3	PSY 100
REL 101 – Introduction to Religion	70%	4.5	3	1 Area D: Humanities
SOC 101 – Introduction to Sociology	70%	4.5	3	SOC 100
SPAN 101 – Spanish I	70%	6	4	SPN 100
SPAN 102 – Spanish II	70%	6	4	SPN 101
SUCCESS 101 – Student Success	70%	4.5	3	1 Area G
US HIST 101 – United States History I	70%	4.5	3	HIS 220A
US HIST 102 – United States History II	70%	4.5	3	HIS 220B

Post-Baccalaureate Certificate Programs

The School Dean or designee uses the following criteria to evaluate proposed transfer credits at the graduate-level:

- Completed within five (5) years prior to acceptance at NCU, while enrolled at a regionally or nationally accredited institution
- Credits must be earned with a grade of “B” or better or an equivalent satisfactory grade
- A maximum of three (3) semester credits four and a half (4.5) quarter credits may be transferred from a graduate-level program to NCU’s Post-Baccalaureate certificate programs
- Must be equivalent to NCU coursework as demonstrated by the transfer course description

Note: The Applied Behavior Analysis (ABA) Post-Baccalaureate Certificate may accept a maximum of 12 semester credit hours in transfer credit toward the certificate program for graduate coursework completed toward graduate degree at an accredited college or university with a grade of “B” or better. Transfer credit is only awarded for course work that is evaluated to be substantially equivalent in content to the required course work in the Applied Behavior Analysis (ABA) Post-Baccalaureate Certificate.

Note: Credits earned at NCU have the same time limits stated above for migration and application to current programs and degree plans, based on the date the corresponding course grade was posted.

Graduate Transfer Credits

Master’s Programs

The School Dean or designee uses the following criteria to evaluate proposed transfer credits at the graduate level; exceptions may be made at the Dean’s discretion:

- Completed within seven (7) years prior to acceptance at NU unless programmatic accreditation requires otherwise.
- Credits must be earned with a grade of “B” or better or an equivalent satisfactory grade unless otherwise indicated by program or accreditation.
- A maximum of twelve (12) semester credits or eighteen (18) quarter credits may be transferred from a graduate-level program. Many graduate programs have lower transfer limits. Please consult program description for program specific transfer limits.
- No more than nine (9) semester credits or thirteen and a half (13.5) quarter credits can be applied to specialization courses. Many graduate programs have lower transfer limits. Please consult program description for program specific transfer limits.
- Must be equivalent to content in the required NU course as demonstrated by the transfer course description and/or syllabus



grams

The School Dean or designee uses the following criteria to evaluate proposed transfer credits at the doctoral-level:

- Completed within seven (7) years prior to acceptance at NU unless programmatic accreditation requires otherwise.
- Credits must be earned with a grade of “B” or better or an equivalent satisfactory grade unless otherwise indicated by program or accreditation.
- A maximum of three (3) semester credits or four and a half (4.5) quarter credits may be transferred from a doctoral-level program. Please consult program description for program specific transfer limits.
- Must be equivalent to content in the required NU course as demonstrated by the transfer course description and/or syllabus

Note: Credits earned at NU have the same time limits stated above for migration and application to current programs and degree plans, based on the date the corresponding course grade was posted.

Juris Doctor Program

For information about the Juris Doctor program's transfer credit limits please see the [Juris Doctor Handbook](#)

Education Specialist Programs

The School Dean or designee uses the following criteria to evaluate transfer credits at the Education Specialist level:

- Completed within seven (7) years prior to acceptance at NU unless programmatic accreditation requires otherwise.
- Credits must be earned with a grade of "B" or better or an equivalent satisfactory grade unless otherwise indicated by program or accreditation.
- A maximum of twelve (12) semester credits or eighteen (18) quarter credits may be transferred from an advanced graduate or doctoral-level program. Please consult program description for program specific transfer limits.
- No more than nine (9) semester credits or thirteen and a half (13.5) quarter credits can be applied to specialization courses. Please consult program description for program specific transfer limits.
- Must be equivalent to content in the required NU course as demonstrated by the transfer course description and/or syllabus

Note: Credits earned at NU have the same time limits stated above for migration and application to current programs and degree plans, based on the date the corresponding course grade was posted.

Note: Students who complete NU's EdS program may be eligible to apply up to 30 credits from the EdS program to NU Sanford College of Education Doctoral programs. School Dean (or their designee) approval is required to determine number of applicable credit credits from EdS to the selected doctoral program.

Doctoral Programs

The School Dean or designee uses the following criteria to evaluate transfer credits at the doctoral level; exceptions may be made at the Dean's discretion:

- Completed within seven (7) years prior to acceptance at NU unless programmatic accreditation requires otherwise.
- Credits must be earned with a grade of "B" or better or an equivalent satisfactory grade unless otherwise indicated by program or accreditation.
- A maximum of twelve (12) semester credits or eighteen (18) quarter credits may be transferred from a doctoral-level program. Please consult program description for program specific transfer limits.
- No more than nine (9) semester credits or thirteen and a half (13.5) quarter credits can be applied to specialization courses. Please consult program description for program specific transfer limits.

- Must be equivalent to content in the required NU course as demonstrated by the transfer course description and/or syllabus

Note: Credits earned at NU have the same time limits stated above for migration and application to current programs and degree plans, based on the date the corresponding course grade was posted.

Note: Students enrolled in the Dissertation Completion Pathway (DCP) will be eligible to transfer in all doctoral coursework as long as it aligns to the chosen program of study, culminated in doctoral candidacy, and the student was not dismissed for academic reasons. The DCP leadership will conduct a transcript review to ensure program alignment and students have achieved doctoral candidacy at a previous institution for a degree program and specialization offered at NU to determine transfer of credit applicability.

Note: Students who complete a Master's degree program at NU may be eligible to satisfy a maximum of 6 doctoral credits in their doctoral program using credits from their conferred Master's degree. Students must receive written verification from the School Dean (or their designee) at the time of application to their doctoral program that courses from the conferred Master's degree meet requirements for the doctoral program.

Example: MBA-5102 could be used to satisfy BTM-7101.

Graduate Credit From Foreign Institutions

The University may accept transfer or waive credit if an official course-by-course evaluation from an approved credential evaluation agency is supplied. NU will accept credential evaluations through any evaluation agency accredited by the National Association of Credential Evaluation Services (NACES). In addition, credential evaluations by the American Association of Collegiate Registrars and Admissions Officers (AACRAO) are also accepted.

Military Transfer Credits

As recommended by the American Council on Education (ACE), United States military training, testing, and other appropriate academic experience may be considered for transfer into a National University degree program. Except for military training courses specifically designated by ACE as equivalent to graduate coursework, military transfer credit will be limited to undergraduate programs.

NU will accept the minimum semester credits, levels of study, and subject areas recommended by the American Council on Education (ACE) on all military training courses, selected Military Occupation Specialties (MOS) and Ratings.

The maximum amount of transfer credit granted for military education is 135 quarter credits (90 semester credits). An additional nine (9) credits of correspondence coursework may be granted for active or veteran students who served in the Marine Corps.

Acceptable Transcripts And Credits

Military training and experience must be documented on an official military transcript system supported by ACE credit recommendations. These include AARTS (Army American Council on Education Registry Transcript System), SMARTS (Sailor Marine American Council of Education Registry Transcript System), CCAF (Community College of the Air Force), USCGI (United States Coast Guard Institute), or similar.

College transcripts sent directly to the Army National Guard Institute or other partnership agency and forwarded to NU with the original envelope showing that it was not received by the student may be accepted as official transcripts.

The recommended ACE credit must appear on an official transcript from the institution where they were earned. Work that is not documented on an official military transcript system may be considered on an individual basis when proper military documentation of military course completion is presented to NU for assessment.

Coursework Credits

Transfer credit for military or veteran applicants at the undergraduate level toward bachelor's degrees are accepted by NU on the following basis:

- Undergraduate credits must be completed at a regionally or nationally accredited post-secondary institution and must be earned with a grade of "C-" or better
- Military training or coursework must have been evaluated by an outside agency (i.e. ACE, institutions of higher learning) for academic content and semester credit equivalency
- Courses accepted in transfer must relate to the program and degree being pursued and must be equivalent to the degree program requirements, including specified electives

Military Experience Credits

Credit for military experience may be awarded based on Army MOS, Navy Ratings, Marine Corps MOS, and/or Coast Guard Ratings. The School Dean or designee shall determine the equivalency and transfer credit for each MOS or rating matched to a bachelor's degree program or concentration.

Credit awarded based on a rating or MOS may not duplicate any credits given for military training. Credit awarded is limited to primary ratings and duty ratings with a minimum of one-year experience. Credit for Army MOS will be limited to levels 30-50 and will not include secondary MOS. Similar levels will be effective for other services.

Transcript Evaluation For Students Using Va Education Benefits

In addition to transcripts needed to meet basis for admissions requirements, for students electing to use VA Educational Benefits, such as GI Bill®, NU will inquire about all previous education and training, and request transcripts from students for all prior institutions. This includes transcripts for military training, traditional college coursework, and vocational training. A copy of an unofficial transcript is sufficient for the purpose of an initial evaluation. Transcripts for education and training from prior institutions will be evaluated and credit will be granted, as appropriate, per the University's Transfer Credit Policy.

Transfer Credit Articulations And Crosswalks

NCU has several partnerships with schools and organizations that allow students to satisfy NCU program requirements with previously completed coursework and certifications. To learn more about the specific requirements necessary to receive transfer credit, please click on the specific institutional and organizational partnerships linked below.

School of Business and Economics

- [NU BBA / JFKU BA Management Transfer Credit Articulation](#)
- [NU/Straighterline Transfer Credit Articulation](#)

- [NU/ FBI National Academy \(FBINAA\) Undergraduate Transfer Credit Articulation](#)
- [NU/Outier.com Transfer Credit Articulation](#)
- [NU / Project Management Institute \(PMI\) Project Management Professional \(PMP\) Master's Transfer Credit Articulation](#)
- [NU / Project Management Institute \(PMI\) Project Management Professional \(PMP\) Doctoral Transfer Credit Articulation](#)
- [NU / Society for Human Resource Management \(SHRM\) Transfer Credit Articulation](#)
- [NU/FBI National Academy \(FBINAA\) Graduate Transfer Credit Articulation](#)

Sanford College of Education

- [NU/ American Association of Adjunct Education \(AAAE\) Transfer Credit Articulation](#)
- [NU/Teacher Ready Transfer Credit Articulation](#)

School of Technology and Engineering

- [NU/Certified Information Systems Security Professional \(CISSP\), Transfer Credit Articulation](#)

School of Arts Letters and Sciences

- [NU/Straighterline Transfer Credit Articulation](#)
- [NU BA Psychology / JFKU BA Psychology Transfer Credit Articulation](#)
- [NU/Outier.com Transfer Credit Articulation](#)