

GUIDED PATHWAY: BUSINESS ADMINISTRATION AND MANAGEMENT – FIELD OF STUDY (For transfer to National University, BBA)

BUSINESS, HOSPITALITY and GLOBAL TRADE CAREER PATH

For more information, visit the [Dallas College Business webpage](http://www.dallascollege.edu/Busi) [www.dallascollege.edu/Busi] and your success coach at your campus.



The Field of Study in Business Administration and Management is designed to meet the needs of students who plan to major in Business and transfer to a four-year college/university. This curriculum applies to the Bachelor of Business Administration (BBA) as deemed appropriate by the awarding institution.

This is an example course sequence for students interested in pursuing Business Administration and Management. It does not represent a contract, nor does it guarantee course availability. Following this pathway will help you earn an Associate of Arts (A.A.) degree with a Field of Study in Business Administration and Management, which will increase your chances of transfer to National University (NU) to earn a Bachelor of Business Administration. Students must earn at least 25% of the credit hours (15 hours) required for graduation through instruction by Dallas College. See catalog for [official degree requirements](#).

Visit [National University](#) to view more information about transferring to National University. Speak with your success coach to choose courses that will help you to transfer to NU.

Catalog Year	2021-2022	You may use this pathway if you entered Dallas College on or before this date.
Degree Type	Associate of Arts Field of Study	
GPA Requirement	Student must earn a GPA of 2.0 or higher	
<u>TSI</u>	Must be Complete	

SEMESTER-BY-SEMESTER MAP FOR FULL-TIME STUDENTS

All plans can be modified to fit the needs of part-time students. This is not an official degree plan. See catalog for [official degree requirements](#).

ASSOCIATE OF ARTS FIELD OF STUDY DEGREE MINIMUM: 60 SEMESTER CREDIT HOURS

SEMESTER 1 Total Hours: 13

ENGL 1301 – Composition I *This is a Core course. Must earn a grade of C or higher.*

HIST 1301 – United States History I *This is a Core course.*

MATH 1324 – Mathematics for Business & Social Sciences *This is a Core course. Must earn a grade of C or higher.*

PHED 1164 – Introduction to Physical Fitness and Wellness *This is a Core course.*

CHOOSE ONE: **SPCH 1315** – Public Speaking *This is a Core course.* **OR**
SPCH 1321 – Business and Professional Communication *This is a Core course.*

SEMESTER 1 ACTION ITEMS

1. Meet with your success coach to confirm academic and career goals before the end of the semester.
2. Begin researching information at NU to pursue a Bachelor of Business Administration (in fields like Accounting, Finance, Marketing, etc.).
3. Meet with your success coach to research your career options with a degree in Business.

SEMESTER 2 Total Hours: 15

ENGL 1302 – Composition II *This is a Core course.*

[HIST 1302](#) – United States History II *This is a Core course. There are several options to fulfill this requirement. Contact your success coach for a specific list.*

[BUSI 1301](#) – Business Principles *This is a Field of Study Course.*

[ECON 2302](#) – Principles of Microeconomics *This is a Field of Study Course.*

[BCIS 1305](#) – Business Computer Applications *This is a Field of Study Course.*

SEMESTER 2 ACTION ITEMS

1. Meet with your success coach to request an official program of study audit and confirm or update your academic/career pathway and program of study.
2. Ask your success coach about transfer options to pursue the bachelor's degree.

SEMESTER 3

Total Hours: 16

[BIOL 1408](#) – Biology for Non-Science Majors I* *This is a Core course.*

[GOVT 2305](#) – Federal Government *This is a Core course.*

[ENGL 2332](#) – World Literature I* *This is a Core course.*

[ACCT 2301](#) – Principles of Financial Accounting *This is a Field of Study Course.*

[ECON 2301](#) – Principles of Macroeconomics *This is a Core course.*

* There are several options to fulfill this requirement. See your success coach for a specific list.

SEMESTER 3 ACTION ITEMS

1. Begin applying to NU.
2. Begin applying for Financial Aid and Scholarships. You can start the FAFSA in October for the next academic year. (*i.e., in October 2021, you can complete the FAFSA if you plan to register for classes at a university Fall 2022*)
3. Check with your success coach for important deadlines and dates.

SEMESTER 4

Total Hours: 16

[BIOL 1409](#) – Biology for Non-Science Majors II* *This is a Core course.*

[GOVT 2306](#) – Texas Government *This is a Core course.*

[BUSI 2305](#) – Business Statistics *This is a Field of Study Course.*

[ACCT 2302](#) – Principles of Managerial Accounting *This is a Field of Study Course.*

[ARTS 1301](#) – Art Appreciation* *This is a Core course.*

* There are several options to fulfill this requirement. See your success coach for a specific list.

SEMESTER 4 ACTION ITEMS

1. After reviewing your degree plan and program of study, meet with your success coach to apply for the Associate of Arts Field of Study Business Administration and Management degree.
2. Sign up for commencement.
3. Request final transcripts to be sent to NU.
4. Join the [Alumni Network!](#)

DALLAS COLLEGE PATHWAY TOTAL: 60 SEMESTER CREDIT HOURS

National University

For questions about the National University portion of this transfer pathway, contact the **Academic Advising Office at (855) 355-6288 or advisor@nu.edu**. It is best to apply to National University a full semester before you plan to transfer. It will help if you submit a copy of this pathway with your application. Each class at National University is one month (4 weeks) long. Students take one class per month. Students can complete 6 courses during each semester. Each class is 4.5 quarter units, which is equivalent to 3 semester units at Dallas College. See catalog for [official degree requirements](#).

BACHELOR OF BUSINESS ADMINISTRATION IN MANAGEMENT

SEMESTER 1

Total Hours: 27 quarter units

BIM 400 – Info. Mgmt. in Organizations (4 weeks)

MGT 309 – Prin. of Mgmt. & Organizations (4 weeks)

MGT 400 – Ethics in Law, Business & Mgmt. (4 weeks)

FIN 310 – Business Finance (4 weeks)

MNS 407 – Management Science (4 weeks)

MKT 302A – Marketing Fundamentals (4 weeks)

SEMESTER 2

Total Hours: 27 quarter units

IBU 430 – Survey of Global Business (4 weeks)

MGT 451 – Production & Ops Management I (4 weeks)

BUS 480 – Capstone: Integrated Bus. Policy (4 weeks)

*One Concentration course or Upper Division Elective (4 weeks)

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*Please see program catalog for the BBA concentration courses, Upper Division Elective courses.

SEMESTER 3

Total Hours: 22.5 quarter units

*One Concentration course or Upper Division Elective (4 weeks)

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*One Concentration course or Upper Division Elective (4 weeks)

*One Upper Division General Education course (4 weeks)

*Please see program catalog for the BBA concentration courses, Upper Division Elective courses and General Education Upper Division courses.

Note: In addition to Preparatory, Major Core, and Upper Division/Concentration Courses for the **Bachelor of Business Administration** at National University, all students are required to complete 70.5 quarter units of General Education. Students completing the **Associate of Arts with a Field of Study in Business Administration and Management** at Dallas College will need to complete an additional estimated 27 quarter units (18 semester units) of GE to meet program and unit requirements. For more information, please see National University's [catalog](#).

NATIONAL UNIVERSITY PATHWAY TOTAL: 76.5 QUARTER UNITS

BACHELOR OF BUSINESS ADMINISTRATION DEGREE MINIMUM: 180 QUARTER UNITS

(Transfer Pathway Approved 9.8.2021 by National University)