



**FEDERAL WORK-STUDY
STUDENT EMPLOYMENT JOB DESCRIPTION 2020-2021**

Department Name: Sport Psychology
Location (Bldg. /Rm./Address): Online
Start Date: 7/1/20 End date: 6/30/21 (Academic year dates are July 1, 2020 – June 30, 2021)
Supervisor: Vicki Tomlinson (Wengrzynek)
Phone/ Internal Ext.: Direct Number: Email: wengrzynek@nu.edu
Job Title: STUDENT WORKER – Teaching Assistant (TA) – Online position
Number of Positions: Multiple
Duties & Responsibilities: Teaching Assistants' will be assigned to MA Sport Psychology classes that they have already taken, and have good knowledge and understanding of the subject area. They will work with the instructor to help assist, and to support students throughout the course.
Job Qualifications: Must have Bachelor's degree required, and must be in Phase II of MA sport psychology. Must possess excellent computer skills, including but not limited to Blackboard. The position requires excellent time management, organization, and communication skills. The position requires attention to detail and skill in written communication. Cover letter and CV/resume required (send to the Chair of the dept).
Hours/week: Ideally 20 hours per week, can be 10-20 hours per week (never more than 20 hrs/wk).
Length of Employment: 7/1/20 _____ to 6/30/21 _____

Hourly Rate/Level: depending upon experience and minimum wage for job location \$15.00
Date Completed By Supervisor:

Please return to Attention: FWSApplication@nu.edu