



COLLEGE OF PROFESSIONAL STUDIES

BACHELOR OF SCIENCE IN HEALTHCARE ADMINISTRATION

Develop Skills for Healthcare Management

Prepare for entry-level career opportunities in healthcare administration and management and supervisory roles within the healthcare system by earning a Bachelor of Science in Healthcare Administration (BSHA) from National University. In this program, you'll learn both conceptual and analytical skills needed to manage contemporary healthcare organizations. Whether you pursue a career in the public or private sector at a local, state, or federal level, you will be well equipped for the challenges presented in the modern healthcare organization. You will develop relevant problem-solving skills and learn how to keep staff performing at their best by applying the principles of accounting, law, financial analysis, human resources management, operations analysis management, information systems analysis, strategic planning, and marketing.

Graduates will enhance their opportunities for professional advancement through carefully planned internships and a capstone experience.

The BSHA program is an associate member institution of the Association of University Programs in Health Administration (AUPHA).

Program highlights:

- Entire program can be completed online
- Understand the factors that affect the policies, management, and operation of healthcare organizations
- Learn how to analyze healthcare data and information for effective decision making
- Appreciate the various roles and perspectives within a healthcare organization, from practitioners to staff, to supervisors and managers
- Understand the legal and ethical principles and responsibilities of healthcare organizations to individual patients and communities
- Study strategic and marketing priorities of healthcare organizations in relationship to the needs and values of a community

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BACHELOR OF SCIENCE MAJOR IN HEALTHCARE ADMINISTRATION

Academic Program Director: Peggy Ranke; (858) 309-3451; pranke@nu.edu

The Bachelor of Science, Major in Healthcare Administration (BSHA) is an undergraduate professional degree designed to prepare students for entry level administrative/management positions in healthcare organizations. Ideal candidates for the BSHA program are those students looking for career entry in administration and supervisory roles in the healthcare system. Graduates will enhance their opportunities for professional growth and job placement through carefully planned internships or a capstone experience. The internship course is only available to students who reside in California.

Healthcare administration involves the organization, financing and delivery of services to prevent and treat illness and disease, including programs that serve the public and private sectors at all levels-local, state and federal. The BSHA program emphasizes the conceptual and analytical skills required to manage in contemporary healthcare organizations. The program features opportunities in project management, teamwork and leadership. The BSHA program is an associate member institution of the Association of University Programs in Health Administration (AUPHA).

Background Checks

Agencies used by the School of Health and Human Services may require criminal background and/or drug screening prior to acceptance of a student into an internship or practicum. Students who do not pass the background check and/or drug test may be unable to attend the internship or practicum course and, therefore, may be unable to complete the program of study. Any fee or cost associated with background checks and/or drug testing is the responsibility of the student.

Program Learning Outcomes

Upon successful completion of this program, students will be able to:

- Differentiate the roles and perspectives of clinical practitioners, nonclinical staff, supervisors, and managers within healthcare organizations
- Describe the management, leadership and healthcare theories and components of the health care delivery system in the United States
- Evaluate the impact of factors that affect the policies, management and operation of healthcare organizations
- Analyze quantitative and qualitative healthcare data and information for effective decision-making
- Explain the legal and ethical principles and responsibilities of healthcare organizations to individual patient and community healthcare needs
- Solve problems and improve performance in healthcare organizations using principles of accounting, law, financial analysis, human resources management, operations analysis, management information systems analysis, strategic planning, and marketing
- Explain strategic and marketing priorities of healthcare organizations in relationship to the needs and values of a community
- Describe the determinants and measurements of health and disease in the population and the responsibilities of healthcare organizations to individual consumers and the community
- Demonstrate principles of collaborative leadership and team building strategies

Degree Requirements

To receive a Bachelor of Science degree in Healthcare Administration, students must complete at least 180 quarter units as articulated below, 45 of which must be completed in residence at National University, 76.5 of which must be completed at the upper division level, and a minimum 70.5 units of the University General Education requirements. In the absence of transfer credit, additional general electives may be necessary to satisfy total units for the degree. The following courses are specific degree requirements. Refer to the section on undergraduate admission requirements for specific information regarding admission and evaluation. All students receiving an undergraduate degree in Nevada are required by State Law to complete a course in Nevada Constitution.

Preparation for the Major

(13 courses; 58.5 quarter units)

COH 100	Personal Health
COH 150	Healthcare Terminology
ACC 201	Financial Accounting Funds.
ACC 202	Managerial Accounting Funds.
	<i>Prerequisite: ACC 201</i>
PSY 100*	Introduction to Psychology

OR

SOC 100*	Principles of Sociology <i>Prerequisite: ENG 100 and ENG 101</i>
BST 322*	Intro to Biomedical Statistics
COH 310	Culture and Health <i>Prerequisite: ILR 260</i>
COH 315	Introduction to Epidemiology <i>Prerequisite: BST 322 and ILR 260</i>
COH 320	Chronic & Communicable Disease <i>Prerequisite: ILR 260</i>
COH 321	Health Behavior <i>Prerequisite: ILR 260</i>
ECO 203*	Principles of Microeconomics
ECO 204*	Principles of Macroeconomics
SOC 350*	Cultural Diversity <i>Prerequisite: ENG 100 and ENG 101</i>

* May be used to meet a General Education requirement

Requirements for the Major

(15 courses; 67.5 quarter units)

HCA 400	Foundations of HC Leadership <i>Recommended Preparation: Completion of all Coursework in Preparation for the Major</i>
HSC 300	Legal/Ethical Issues & Hlth Pr
HSC 310	Issues & Trends in Healthcare
HTM 310	Health Informatics
HCA 401	Intro to HA HR Management <i>Recommended: Prior completion of: All Coursework in Preparation for the Major</i>
HCA 402	Intro to HA QA Management <i>Prerequisite: Completion of all Coursework in Preparation for the Major.</i>
HSC 430	Case and Outcomes Management
HCA 403	Intro to Health Economics <i>Recommended: Prior completion of: All Coursework in Preparation for the Major.</i>
HCA 405	Basic HA Budgeting & Finance <i>Recommended: Prior completion of: all Coursework in Preparation for the Major.</i>
HCA 407	Intro to HC Planning and Eval <i>Recommended Preparation: Completion of all courses in Preparation for the Major, prior completion of: HSC 410, HCA 402, HCA 403, HCA 405</i>
HCA 409	Intro to HC Marketing <i>Recommended Preparation: Completion of all courses in Preparation for the Major, prior completion of: HCA 407</i>
ODV 420	Intro to Organizational Behavior
HCA 425	Healthcare Politics & Policy <i>Recommended: Prior completion of: All Coursework in Preparation for the Major.</i>
HCA 450	Global Health Systems <i>Recommended: Prior completion of: All Coursework in Preparation for the Major.</i>
HCA 494A *	Healthcare Internship <i>Prerequisite: HSC 300, HSC 310, HTM 310, HCA 400, HCA 401, HCA 402, HCA 403, HSC 430, HCA 405, HCA 407, HCA 409, HCA 425, HCA 450, ODV 420</i>
OR	
HSC 440	Allied Health Capstone Project <i>Prerequisite: Completion of the major requirements</i>
OR	
COH 500	Global Health Experience

* This internship course is only available to students who reside in California.