## MARIA GARCIA

111 Park Avenue Beverly Hills, CA 90210 310-555-2525 maria\_garcia@yahoo.com

#### **ACCOMPLISHMENTS**

Designated "Sales Person of the Year" three years in a row Achieved a 35% increase in sales volume within first year as sales manager Recommended a new product line that resulted in \$50K increase in profits Designed system for inventory control that resulted in 30% reduction in merchandise loss.

#### MARKETING SKILLS

### **Sales Promotion:**

Created newspaper, radio, and television advertising campaigns for new product Represented company at trade shows to promote product and services Prepared and supervised sales promotion projects for major businesses

# Management:

Recruited, trained, and supervised local and regional sales staff Developed and implemented sales training and development programs Assigned territories, established quotas, and accessed goal achievement

### Market Research:

Organized and directed market research projects to determine customer needs Prepared sales forecasts, recommended product design, pricing and distribution Composed detailed reports of survey results for corporate management team

### ADDITIONAL SKILLS

**Computer:** MS Excel, Word, Filemaker Pro, PageMaker, PhotoShop,

Adobe Illustrator, QuarkXpress, and Coreldraw

**Language:** Bilingual in Spanish and English

### RELAVANT EXPERIENCE

**Director of Marketing and Sales**June 2002-June 2004

Sunshine Surf Boards, San Diego, CA

Account Executive June 2001-June 2002

Swimsuit Warehouse, San Diego, CA

# **Assistant Sales Manager**

June 2000-June 2001

The Gap, San Diego, CA

#### PROFESSIONAL ASSOCIATIONS

American Marketing Association San Diego Chapter
Latino Business Student Association

June 2000-present
June 2000-present

#### **EDUCATION**

Bachelor of Business Administration, Marketing Emphasis June

June 2004

National University, San Diego, CA