

Request for Revocation of Non-Disclosure of Directory Information

National University maintains all student records in accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended.

Under the provisions of FERPA students have the right to withhold the disclosure of directory information. Student request for non disclosure may be made by submitting the completed form available on the student web portal to the Registrar’s Office at any time.

National University will honor your request to withhold directory information but cannot assume responsibility to contact you for subsequent permission to release it. Your request will remain in effect until rescinded in writing.

Please note: Non-disclosure of directory information does not prevent National University from disclosing personally identifiable information from a student’s record to authorized representatives of federal, state and local agencies when that disclosure is in connection with financial aid for which the student has applied or which the student has received.

I hereby authorize the Office of the Registrar at National University to remove the non-disclosure block from my educational record. Effective immediately, directory information may once again be released to the public, at the discretion of National University.

Student Name (print) Last, First

Student ID Number

Student Signature

Date

Office use only

Officer Signature

Date of Revocation