

*Today's Date: _____

E-mail: _____



GRADUATION DEPARTMENT

11355 North Torrey Pines Road, La Jolla, CA 92037-1013 • Phone (858) 642-8260 • Fax (858) 642-8718

APPLICATION FOR DUPLICATE DIPLOMA

*
Student Name (First) (Middle) (Last) Student ID#

*
Student Address Apt #

*
City State ZIP Home Phone #

Please check here if new address

*Degree Awarded: _____

Major _____

Minor _____

Concentration _____

Specialization _____

Depth _____

*Date of Degree: _____ *Number of Diplomas: _____

X
Signature _____ Date _____

IMPORTANT INFORMATION – PLEASE NOTE

- Names on diplomas will appear exactly as they appear in our records.
- (*) Fields must be completed or application will not be processed.
- If your name has changed since enrollment, i.e., marriage, legal name change, etc., you must submit proof of name change to have your new name appear on your diploma.
- Duplicate diplomas for National University are ordered once every quarter. Your request will be processed with the next available diploma order. Allow 8-10 weeks for delivery.
- The fee for the first duplicate diploma is \$10. Each additional diploma is \$5. Make check or money order payable to National University.
- Duplicate diplomas cannot be released if any financial obligations are outstanding.
- A duplicate diploma is an official diploma that can be used as the original diploma.

Mail your application and payment to:

attn: Graduation Department
11355 North Torrey Pines Road
La Jolla, CA 92037-1013

If you have any questions, please contact the Graduation Department at (858) 642-8260 or 1-800-NAT-UNIV, ext. 8260.