



## National University Alumni Relations Course Audit Form

11255 North Torrey Pines Road  
La Jolla, CA 92037  
(858) 642-8095  
Fax (858) 642.8748  
[alumni@nu.edu](mailto:alumni@nu.edu)

**(1) This portion to be filled out by alum and faxed to the Office of Development and Alumni Relations at (858) 642-8748.**

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Course Title: \_\_\_\_\_

Course No: \_\_\_\_\_

Class Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Alumnus (circle one) Yes No Lifetime Alumnus (circle one) Yes No

Discount (circle one) 50% 100% (for Lifetime Members)

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**(2) This portion to be filled out by the Office of the Dean and sent to the Operations Analyst at Student Concierge Services (SCS).**

Academic Center or Online: \_\_\_\_\_

Instructor: \_\_\_\_\_

Approved by Dean (circle one) Yes No

Dean Approval: \_\_\_\_\_

If not approved, please state reason: \_\_\_\_\_

\_\_\_\_\_

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**(3) The Operations Analyst at Student Concierge Services (SCS) will forward to Accounting and the Office of the Registrar with a copy to the Office of Development and Alumni Relations.**

**Copies:** [ ] Alumni Relations [ ] Accounting [ ] Office of the Registrar

Arrangements to audit a course must be done 30 days prior to start of the class. There are no refunds for alumni who do not complete audited courses. Auditing is on a space available basis.