



ACKNOWLEDGEMENT OF TERMS AND AGREEMENTS FOR A SPECIAL EDUCATION CREDENTIAL

I (*print candidate name*) _____ have applied for admission to a National University program leading to an educational credential. As a condition of my admission, I acknowledge that I am accountable to read and understand the following:

1. National University's education credential and certificate programs are approved by the Commission on Teacher Credentialing (CTC.) I understand that I must satisfy all National University's and CTC requirements in order to obtain a National University's recommendation for a credential and/or certificate, or to obtain a certificate from National University. *Initial* _____
2. I have been provided with a Credential Orientation Packet and the National University catalog under which I am enrolled. I have read and understand the Orientation Packet and the relevant portions of the catalog, including the pertinent policies and procedures. I agree to abide by such policies and procedures. *Initial* _____
3. National University has an interest in preserving the integrity of its education credential programs. I understand that National University may suspend or terminate my participation in the program, after affording me due process in accordance with the procedures published in the National University catalog, if it determines that: (i) I have been convicted or plead guilty to a crime substantially related to my qualifications for a credential (ii) statements in my application, personal statement, or other materials submitted to National University were false or misleading (iii) I have committed an act or engaged in conduct which constitutes grounds for denial of a credential: or (iv) I fail to successfully complete the program in accordance with National University's quality standards or fail to demonstrate, in National University's sole determination, the requisite skills and qualifications to satisfy the requirements for a credential. *Initial* _____
4. I understand that I must maintain a GPA of 3.0 for every credential course to be admitted to the Field Experience Program (student teaching) and to obtain National University's recommendation to the CTC. I understand that grades of 'D' and 'F' will not be accepted. *Initial* _____
5. I authorize National University to release all pertinent information to any school district for the purpose of securing my field experience placement and/or employment. *Initial* _____
6. I acknowledge that I am obligated to provide a complete and accurate application to the CTC for a credential. However, I authorize National University to release to the CTC, at any time, all pertinent information requested by the CTC or which has any bearing on my qualifications or fitness for a credential. *Initial* _____
7. National University has established procedures to identify and assist candidates who are encountering difficulty in maintaining acceptable academic or professional standards in the course work or Field Experience Program. These procedures are designed to provide supplemental academic or professional assistance to help candidates successfully complete the program. After an academic or professional deficiency has been identified, the instructor or the National University Supervisor will develop a remedial plan. If the candidate fails to correct such deficiency within the time prescribed by the remedial plan, the candidate's participation in the program may be suspended or terminated. The candidate will be given the opportunity to appeal his or her suspension or termination in accordance with the procedures published in the National University catalog and program documents. *Initial* _____
8. I understand that National University's credential requirements are designed to satisfy the standards and requirements of the CTC to be eligible for a credential and/or certificate. However, I understand and acknowledge that it is my responsibility to become familiar with the educational and other requirements for a credential. I agree that National University shall not be responsible for any changes to the applicable statutes or regulations or any interpretations of such statutes and regulations that result in my ineligibility for a credential. *Initial* _____

9. I understand that National University reserves the right to accept up to a maximum of 3 courses in transfer with a “B” grade within 7 years, and that extension and continuing education courses will not be accepted. *Initial* _____
10. I understand that one-half of student teaching must be conducted in an approved classroom with an approved master teacher who has certification to teach English Language Learners. *Initial* _____
11. I understand if I am under contract in a non-public or court and /or community alternative school which teaches California curriculum standards, one month of student teaching must be conducted in a regular public school setting. If I am under contract in a classroom or school that is does not teach based on California curriculum standards, this setting will not be acceptable for student teaching. *Initial* _____
12. I understand that student teaching must be conducted in a full-day regular classroom. After school programs, and outdoor education programs will not qualify. *Initial* _____
13. I understand that I must student teach in the appropriate credential area. I understand that “credential area” is defined by two things: 1) that I must student teach in either multiple or single subject, whichever I have completed the correct coursework for and 2) that I must student teach in the subject area in which I have met subject matter competency. *Initial* _____
14. I understand that Student Teaching must be conducted in a school site that is equivalent in status to a regular public school and must meet age group, curriculum, schedule, diversity, and classroom numbers requirements. *Initial* _____
15. I understand that I must complete my program within 7 years and that D and F grades are not acceptable. *Initial* _____
16. I understand that I must have a zero account balance prior to student teaching and prior to exiting the program. *Initial* _____
17. I understand that I must pass Reading Instruction Competence Assessment (RICA) prior to completion of the Education Specialist program (as well as other CTC requirements) prior to submitting the credential packet for processing. *Initial* _____
18. I understand that I must verify that I have passed the California Basic Educational Skills Test (CBEST) before Advanced Specialization courses can be scheduled. *Initial* _____
19. I understand that I must verify that I have passed subject matter competency in the credential area in which I am going to student teach before Advanced Specialization courses can be scheduled. *Initial* _____
20. I understand that I must obtain a Certificate of Clearance (or Emergency Substitute Permit) and a valid tuberculosis (TB) test showing that TB is not active before I am eligible to be in a school classroom with students. *Initial* _____
21. I understand that the U.S. Constitution requirement must be fulfilled before I apply for my teaching credential. *Initial* _____
22. I understand that if I am in the bilingual program there are additional requirements that I must fulfill in order to show competency in the Spanish language and in a Spanish speaking classroom. *Initial* _____
23. I have read all of the requirements for the student teaching portion of my Credential Orientation packet and I understand the requirements. *Initial* _____
24. I understand that no part of student teaching can be waived. *Initial* _____
25. I understand that I must complete CPR certification in Infant, Child, and Adult. *Initial* _____
26. I understand that I must complete the Teaching Performance Assessments (TPA) if I began a Preliminary Level I Education Specialist concurrent with a Preliminary Multiple or Single Subject Credential Program (Dual) on or after July 1, 2008. Per CTC regulations, all 4 TPA tasks must be successfully passed before being recommended to the state for a preliminary regular education credential. *Initial* _____

X

 Candidate Signature

 ID #

 Date

 Credential Advisor

 Campus

 Date