

National University[®]

Division of Extended Learning

Online Professional Certificate Programs

National University's Division of Extended Learning, in partnership with Gatlin Education Services, offers online open enrollment programs designed to provide the workforce skills necessary to acquire professional caliber positions for many in-demand occupations.

Our programs are designed by a team of professionals from each respective field, who work with existing base material to provide the most effective Web-based learning experience. Instructors are actively involved in the students' online learning experience, responding to any questions or concerns as well as encouraging and

motivating students to succeed. Each program includes everything you need to succeed (books, CD-ROMs, lessons, quizzes, and assignments). Grades are a combination of computer graded tests and the instructor's evaluation of the students' work. Students love the quality as well as the convenience of anytime, anywhere learning!

Detailed course outlines are available at www.nu.edu/el

Register today!

by phone: 1.800.628.8648, ext. 8600

by fax: 1.858.642.8714

by mail: National University, Division of Extended Learning, 11255 North Torrey Pines Road, La Jolla, CA 92037-1011

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Day Phone: _____ SSN: _____ DOB: _____

Student ID#: _____ E-mail address: _____

Ethnic origin (check one): HISPANIC, AMERICAN INDIAN OR ALASKA NATIVE, ASIAN, BLACK OR AFRICAN AMERICAN, WHITE,
 NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER, TWO OR MORE RACES, ELECT NOT TO RESPOND

Check enclosed for: \$ _____ (Make check payable to: National University)

Or charge to (check one): VISA MASTERCARD AMEX DISCOVER

Account #: _____ Exp. date: _____

Signature: _____

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The University of Values



Call: **1.800.NAT.UNIV** (628-8648, ext. 8600) or visit **www.nu.edu/el**

The Division of Extended Learning, in partnership with Gatlin Education, offers the following online certificate programs. Please check the box next to the program(s) you would like to register for. For answers to technical questions prior to enrolling, contact Gatlin Education Services: e-mail support@gatlineducation.com or call **817.870.2870**.

HEALTHCARE AND FITNESS

- Administrative Dental Assistant** 150 hours; \$1,595
- Administrative Medical Specialist with Medical Billing + Coding** 300 hours; \$1,995
- Administrative Medical Specialist with Medical Billing + Coding + Medical Terminology** 360 hours; \$2,295
- Advanced Coding for the Physician's Office** 80 hours; \$1,395
- Advanced Hospital Coding + CCS Prep** 80 hours; \$1,695
- Advanced Personal Fitness Trainer** 400 hours; \$2,795
- Certified National Pharmaceutical Representative** 120 hours; \$1,595
- Clinical Dental Assisting** 240 hours; \$1,995
- Exercise Training for Older Adults** 200 hours; \$2,395
- ICD-10 Medical Coding: Preparation + Instruction for Implementation** 200 hours; \$1,595
- Medical Billing + Coding** 240 hours; \$1,595
- Medical Billing + Coding + Medical Terminology** 300 hours; \$1,895
- Medical Terminology** 60 hours; \$595
- Medical Transcription** 240 hours; \$1,595
- Medical Transcription + Medical Terminology** 300 hours; \$1,895
- Nutrition for Optimal Health** 200 hours; \$2,395
- Personal Fitness Trainer** 250 hours; \$2,095
- Pharmacy Technician** 300 hours; \$1,995
- Veterinary Assistant** 240 hours; \$1,795
- Women's Exercise Training/Wellness** 200 hours; \$2,395

BUSINESS AND PROFESSIONAL

- Administrative Professional with Microsoft Certified Application Specialist 2003** 240 hours; \$1,995
- Administrative Professional with Microsoft Office 2007 Master** 240 hours; \$1,995
- Administrative Professional with Microsoft Office Specialist 2007** 240 hours; \$2,295
- Certified Bookkeeper** 80 hours; \$1,795
- Certified Global Business Professional** 400 hours; \$2,495
- Certified Wedding Planner** 300 hours; \$1,395
- Chartered Tax Professional** 180 hours; \$1,795
- Chartered Tax Professional for California Residents** 200 hours; \$1,895
- Event Management and Design** 300 hours; \$1,895
- Grant Writing** 300 hours; \$2,095
- Help Desk Analyst: Tier I Support Specialist** 80 hours; \$1,495
- Pay Per Click Marketing** 150 hours; \$1,395
- Payroll Practice + Management** 80 hours; \$1,595
- Technical Writing** 80 hours; \$1,595
- Travel Agent Training** 200 hours; \$1,595
- Understand Earned Value Mgt** 30 hours; \$1,295

IT AND SOFTWARE DEVELOPMENT

- 3ds max** 300 hours; \$1,695
- .Net Training** 177 hours; \$1,995
- AutoCAD 2009** 150 hours; \$1,995
- CompTIA™A+ Certification Training** 360 hours; \$1,695
- Comp TIA™ Network+ Certification Training** 80 hours; \$1,495
- Comp TIA™ Security+ Certification Training** 80 hours; \$1,495
- Forensic Computer Examiner** 150 hours; \$3,095
- Microsoft Office Specialist 2007** 240 hours; \$1,895
- Microsoft Certified Desktop Support Technician (MCDST)** 200 hours; \$1,795
- Microsoft Certified System Administrator 2003 (MCSA)** 440 hours; \$2,495
- Microsoft Certified System Administrator Plus 2003 (MCSA+)** 340 hours; \$2,195
- Microsoft Certified System Engineer 2003 (MCSE)** 700 hours; \$3,295
- Microsoft Cert. Tech. Specialist** 480 hours; \$3,095
- Microsoft Office Master** 160 hours; \$1,595
- Microsoft Office Specialist** 120 hours; \$1,595
- Microsoft Project 2007** 60 hours; \$795
- Microsoft Project 2007, Software Included** 60 hours; \$1,295

- RFID (Radio Frequency Identification) on the Web** 70 hours; \$2,495
- Web Database Developer** 267 hours; \$2,195
- Webmaster** 150 hours; \$1,795

MANAGEMENT AND CORPORATE

- Certified Alternative Dispute Resolution Specialist** 240 hours; \$2,995
- Certified Mediator** 120 hours; \$1,595
- Emergency Mgt Training** 300 hours; \$1,995
- Entrepreneurship: Start-Up + Business Owner Management** 360 hours; \$2,095
- Event Management + Design** 300 hours; \$1,895
- Fitness Business Management** 200 hours; \$2,395
- Management for IT Professionals** 390 hours; \$2,095
- Management Training** 360 hours; \$2,095
- Non-Profit Management Training** 300 hours; \$2,095
- Project Management** 40 hours; \$1,495
- Project Management w/ Microsoft Project 2007** 100 hours; \$1,995
- Project Management with Microsoft Project 2007, Software Included** 100 hours; \$2,495
- Purchasing Management** 300 hours; \$2,095
- Records Management** 80 hours; \$1,395

MEDIA AND DESIGN

- Digital Arts Certificate** 420 hours; \$5,595
- Fine Arts Certificate** 420 hours; \$4,495
- Game Art Certificate** 420 hours; \$5,595
- Graphic Design with Photoshop CS3** 200 hours; \$1,795
- Graphic Design with Photoshop CS4** 200 hours; \$1,795
- Graphic Design with Photoshop CS4, Software included** 200 hours; \$2,495
- Interior Design** 350 hours; \$2,295
- Marketing Design Certificate** 420 hours; \$5,595
- Multimedia Arts Certificate** 420 hours; \$5,595
- Search Engine Marketing** 250 hours; \$1,795
- Search Engine Optimization** 150 hours; \$1,395
- Video Game Design + Development** 500 hours; \$1,995
- Web Design Certificate** 420 hours; \$5,595

HOSPITALITY AND GAMING

- Casino Blackjack Dealer** 100 hours; \$1,395
- Casino Poker Dealer** 100 hours; \$1,395
- Hospitality + Casino Management** 200 hours; \$2,495

SKILLED TRADES AND INDUSTRIAL

- Chemical Plant Operations** 400 hours; \$2,595
- Freight Broker/Agent Training** 150 hours; \$1,695
- Home Inspection** 200 hours; \$2,095
- HVAC Technician** 320 hours; \$3,095
- Modern Automotive Service Technician** 380 hours; \$2,695
- Oil Refinery Operations** 400 hours; \$2,595
- Paper Mill Operations** 400 hours; \$2,595
- Power Plant Operations** 400 hours; \$2,595
- Pulp Mill Operations** 400 hours; \$2,595

SUSTAINABLE ENERGY AND GOING GREEN

- Biofuel Production Operations** 400 hours; \$2,595
- Building Analyst Quick Start: BPI BA Certification** 60 hours; \$1,195
- Certified Green Supply Chain Professional** 60 hours; \$1,595
- Certified Indoor Air Quality Manager (CIAQM)** 16 hours; \$795
- Certified Indoor Environmentalist (CIE)** 32 hours; \$895
- Natural Gas Plant Operations** 400 hours; \$2,595
- Principles of Green Buildings** 30 hours; \$595
- Performing Comprehensive Building Assessments** 30 hours; \$695
- Senior Certified Sustainability Professional** 110 hours; \$2,495
- Solar Power Professional** 120 hours; \$1,695
- Wind Energy Apprentice** 240 hours; \$2,195

Contact us today about our online Paraprofessional program bundles that may be eligible for government tuition assistance programs!